



Wisconsin Association of  
Directors of Volunteer Services

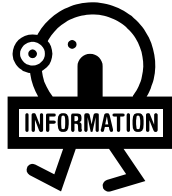
## **POLICIES AND PROCEDURES**

### **I. DEFINITIONS AND ABBREVIATIONS:**

- A. Association shall mean a quorum of the membership at a general or special meeting, as defined in Article IX of the Bylaws.
- B. ASDVS – American Society of Directors of Volunteer Services
- C. JCAHO – Joint Commission on the Accreditation of Healthcare Organizations
- D. WADVS – Wisconsin Association of Directors of Volunteer Services
- E. WHA – Wisconsin Hospital Association
- F. Partners of WHA – Partners of Wisconsin Hospital Association, Inc.
- G. Affiliated Groups – WADVS, as a dues paying member of ASDVS, belongs to the ASDVS Affiliated Groups
- H. Affiliated Group Leaders – Each state President, and one other officer, is eligible to become a member of the Affiliated Group Leaders of ASDVS (fee required)

### **II. MEMBERSHIP RESPONSIBILITY:**

- A. Pay annual dues at the beginning of the Association's fiscal year.
- B. Promote Association objectives in accordance with the Bylaws.
- C. Participate actively on committees and other work of the Association.
- D. Make every effort to attend Association meetings.
- E. Study any materials distributed in advance of a meeting in order to enhance the value of the program.
- F. Contribute ideas and suggestions which further the goals of the Association.
- G. Aid fellow members with information and advice unless restricted by confidentiality of their employers.
- H. Send immediate notice of change of status, address or membership eligibility to Membership Chair with copy to Corresponding Secretary.
- I. Make reservations and pay fees for any WADVS event by stated deadline date.
- J. Understand that no money will be refunded for a WADVS event unless cancellation is received no later than one (1) week prior to that event.



## Resources

## Websites

Wisconsin Volunteer Coordinators Spring Training Institute is sponsored by the Wisconsin Volunteer Coordinators Association (WVCA).

Contact: Linda Jahns, President; WVCA; 2025 E. Newport Ave; Milwaukee, Wisconsin;  
Phone: 414-961-3999; E-mail: [ljahns@columbia-stmarys.org](mailto:ljahns@columbia-stmarys.org)

Partners of Wisconsin Hospital Association, Inc.

Contact: Linda Fish, State President; E-mail: [rolnfish@comcast.net](mailto:rolnfish@comcast.net)

Website: <http://www.wha.org>

American Society of Directors of Volunteer Services (ASDVS) is an excellent certification resource (Certified Administrator in Healthcare Volunteer Administration).

Website: <http://www.asdvs.org>